



## **We are recruiting Tinig UK Directors**

Do you have a passion for diversity, inclusion and equity? Do you have experience in business strategy, fundraising, advocacy, marketing, operations and governance?

Do you have a connection to Filipinos and the Philippines? Would you like to shape the work of one of the leading non-profit organisations for Filipinos in Britain?

### ***Tinig UK – Who We Are***

We are a registered non-profit community interest company (CIC) delivering reliable English-language advice, news and information for the Filipino community in the UK. We were founded in 2020 to offer much-needed information about Filipinos at the height of the Covid-19 pandemic. Since then, we have helped bring the stories and issues faced by Filipinos across the UK. Today, we are seen as an authoritative voice within the community.

### ***Our Vision***

To empower Filipinos in Britain through authoritative information and advice.

### ***Our Mission***

To be the main provider of authoritative information and advice for Filipinos in the UK.

### ***The role: Non-Executive Director***

We are looking for directors to help shape Tinig UK's business strategy and achieve its mission. We are particularly looking for directors with expertise in the following areas: Business Strategy, Operations, Fundraising, Media Management, Marketing, and Governance.

**Remuneration:** This is an unpaid, voluntary role although expenses for travel may be claimed.

**Location:** Remote, with some in-person meetings.

**Commitment:** 12 board meetings per year. Additionally, directors are expected to attend online meetings and take the lead in some projects.

## ***Role Description***

As a Tinig UK Director, you'll play a vital role in keeping the organisation on track with its objectives. You will also apply your experience in shaping our business strategy, fundraising, media management, governance, and other areas of work. We expect you to

- Contribute actively to the Board of Directors' role in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- Safeguard the good name and values of the organisation.
- Ensure Tinig UK's effective and efficient administration.
- Develop and ensure the financial stability of the organisation.
- Act as guardians of the organisation's assets, both tangible and intangible, taking all due care over their security, deployment and proper application.
- Ensure that the organisation's governance is of the highest possible standard.

In addition to the statutory duties for Directors, we will be looking for you to demonstrate the following:

- **Equity, diversity and inclusion.** You have a strong personal commitment to equity, diversity and inclusion.
- **Strategic thinker:** Able to balance risk and opportunity. You can think independently, impartially and creatively in the context of the organisation and external environment.
- **Dedicated:** Willing to commit your time and play an active role in the running of Tinig UK so it can meet its mission and vision.
- **Listen and engage collaboratively.** Able to take part in discussions with peers based on your knowledge and experience, and evidence provided in written papers.
- **Independent-minded but collaborative.** Experience in collective decision-making by a group of people, either within a team or as a part of a steering group or similar set-up.

## **Desirable**

- Prior experience of committee/director role.
- Knowledge of the type of work undertaken by the organisation.
- A wider involvement with the voluntary sector.
- Experience in a leadership role.

### ***What can we offer you?***

We are a small, friendly organisation with a big ambition to make visible the stories of Filipinos and be the source of authoritative advice and information about living in the UK.

We can offer you:

- The opportunity and ability to lead and influence the direction of our work and how we can better support the needs of the Filipino-British community.
- The opportunity to work with a variety of individuals, organisations, networks and businesses.
- Flexibility on the dates and times of meetings, to ensure that all Directors can attend and contribute.
- A warm and supportive network of Directors and volunteers who come from diverse backgrounds.

### ***How to apply***

Please send your CV plus a covering letter (2 pages maximum) or short video statement (5 minutes max), which sets out how your skills and experiences would help us deliver our vision and mission, and live our values. Please email your CV to [info@tinig-uk.com](mailto:info@tinig-uk.com) with “Director application” in the subject line by 1 March 2024.

Please set out clearly:

- Your passion for diversity and inclusion.
- How your skills and experiences meet the specific areas of expertise we are looking for.
- How your skills and experiences can help us achieve our vision and mission, and live our values.

**Please also complete the [Equal Opportunities Monitoring Form](#). This is not seen by the interview panel but helps us know whether we are reaching a wide audience of potential Trustees.**